



Krishi Vigyan Kendra, Parwaha, Auraiya

(ICAR-ATARI, Kanpur)

Host Organization of – Sarpanch Samaj, Auraiya

Application Proforma for Stenographer Grade III and Driver



Please affix your latest passport size self-attested photograph

To be filled by the candidate

Detail of processing Fee:

Name of Issuing Branch	Draft Number	Date	Amount

Advertisement No.	
Name of Post & discipline applied for:	
Sr. No. of Post applied for:	
Last date of receipt of application	

1. Name in full (in capital letters)		
First Name & Middle Name		
Surname		
2. Date of Birth (DD,MM,YY)		Sex: Male/Female
3. Age as on last date (DD,MM,YY)		
4. Father's name		
5. Designation of the candidate (if employed)		
6. Name of the Institution/Organization where employed		
7. Actual place of posting		
8. Full postal address along with pin code for correspondence		
9. Please mention Telephone No.		Email-ID:
Fax No. .		
Mobile No.		
10. Permanent address with Pin code.		
11. Are you a citizen of India? If so, whether by birth/domicile.		
12. Category (Write SC/ST/OBC/UR/General and Name of State)/ Sub Category (As per SC/ST/OBC/PH certificate issued by competent Authority)		
13. Have you ever been convicted by a court of law for any offence? If so, give details thereof.		
14. Have you ever been punished or debarred from service of Government, other organization. If so, give details thereof.		
15. Experience in relevant field (Years/Months)		

16. (A) Academic Qualifications

Exam/Degree/ Diploma*	Institute/ Board/ University	Year of Completion	Subject(S) with major field	% Marks /OCA/OGPA/ Class/Division	Rank/Medal/ Award/ Distinction
High School/ Matriculation					
10+2/Intermediate					
Graduation					
Master					
Other					

*Please attach attested copies of Certificates, Testimonials, and Degrees, etc.

16. (B) Other Qualifications / Professional efficiency

a).....

b).....

21. Employment Record & Experience

Designation*	Pay Scale	Nature of Work	Organization/Institution & place of posting	Period		Duration (Years/Months)
				From	To	

22. List of certificates, testimonials (attested copies) & other documents attached with application –

(√) in the box:

- | | |
|--|--------------------------|
| 1. Bank draft | <input type="checkbox"/> |
| 2. Certificate from Personnel Office for in-service candidate (Annexure 1)..... | <input type="checkbox"/> |
| 3. Reservation Certificate (if applicable) | <input type="checkbox"/> |
| 4. Testimonials, transcripts, certificates, degrees | <input type="checkbox"/> |
| 5. Experience certificates along with detail of salary per month, grade etc..... | <input type="checkbox"/> |
| 6. Other supporting documents | <input type="checkbox"/> |

Total number of attached documents = -----

Total number of attached pages = -----

(Please mark page number in all attached documents)

DECLARATION

- A. I hereby declare that the entries in this application are true to the best of my knowledge & belief, and also that I have not concealed any fact or withheld any information regarding my past services and record and that if any entry is found to be false or incorrect or that if at any time this is found to have been concealed, I will be disqualified for selection or if appointed, will be liable to termination without any notice or compensation.
- B. I certify that I have read General Instructions.

Date and Place -----

Candidate's Signature -----

Annexure 1

Certification from Personnel Office for In-service candidate

Certified that Mr./Kumari/Smt./Dr.-----S/o, D/o-----is working as
-----in the pay scale/grade -----from -----to-----on
permanent/ temporary basis. No vigilance enquiry/disciplinary cases are pending against him//her. He /She
not been punished since last 5 Years. His/her work of last five years is found satisfactory. If selected, he/she
will be relieved.

Office File Ref. No. -----

Signature-----

Date-----

Name-----

Designation with office seal-----

Phone No. -----

Email ID-----